



## ***STRATFORD ACCESSIBILITY ADVISORY COMMITTEE***

The March meeting of the committee was held on  
**Tuesday March 7, 2017 – 11:30 a.m.**  
**City Hall Annex – Avon Room, 82 Erie Street, Stratford ON**

**Members Present:** Roger Koert – Chair presiding, Councillor Bonnie Henderson, Diane Beckner, Peg Huettlin, \*Paul Schoonderwoerd, Judith Hopf, Jessica Jantzi, Peter Zein, \*Julie Patterson

**Staff Present:** \*Dan Sykes – Development Coordinator, Infrastructure & Development services, Julia Opie – Accessibility Coordinator, \*Derek Pigozzo – Chief Building Official, \*Jeff Leunissen – Manager of Development Services, Barb Smith – Recording Secretary

**Also Present:** Alisha Pol

**Regrets:** Peg Huettlin

---

### **MINUTES**

#### **1.0 Call To Order**

Roger Koert called the meeting to order at 11:30 a.m.

#### **2.0 Disclosure of Pecuniary Interest**

None declared at the March 7, 2017 meeting.

#### **3.0 Delegate: Derek Pigozzo – Facility Accessibility Design Standards (FADS)**

Derek discussed the Facility Accessibility Design Standards (FADS) for the City of Stratford. Derek pointed out some of the highlighted sections indicating changes to the existing Stratford document.

He would like to receive input from the committee with any recommendations or changes they would like to see included in the manual.

Julia Opie added that the purpose of the document is to clarify for developers or staff the requirements in the Building Code and the Design of Public Spaces Standard.

Roger Koert spoke about the accessible icon project. He would like to see the wording modified in the Stratford document where it talks about the painting of the symbol of access. He stated that there are a number of cities that are using the new icon and he would like to see it used in the City of Stratford as well. The old symbol was designed in 1965 and there has been a lot of consideration that has been put into the new design and that the new Market Square would be the perfect platform to roll out the new design.

Motion by Bonnie Henderson and Judy Hopf.

**That the wording in the Stratford Accessibility guidelines be changed from “Symbol of Access” to “Dynamic Symbol of Access”.** Carried

When available, Derek will provide an update on the Stratford document to the Committee.

#### **4.0 Delegate: Jeff Leunissen – AAC Reviewing Future Site Plans**

Jeff Leunissen explained that he would like to have a process in place to involve the AAC Committee members in reviewing Site Plans and to have any comments returned so that their time frame can be continued.

He suggested that a sub-committee be set up with 3-4 members of the committee and they would be provided a checklist, sketch and an evaluation form so that they could come to one consensus among themselves and responses can be returned in a timely manner.

Site Plans will be sent to Julia Opie for the time being.

\*Jeff Leunissen no longer present. (12:45 p.m.)

#### **5.0 Adoption of Previous Minutes – February 7, 2017**

Motion by Bonnie Henderson and seconded by Julie Patterson

**That the minutes dated February 7, 2017 be adopted as printed. Carried.**

#### **6.0 Infrastructure & Development Services Update – Dan Sykes**

### **Curb Cut & Budget Update**

Dan Sykes stated that this year's budget is \$50,000 which is to repair and correct areas that do not meet the accessibility requirements. Roger Koert suggested that members of the committee refer to the Bike & Pedestrian Master Plan map and 2017 Accessibility Master Plan Document that has been provided to them to map areas of concern that may need repair or updating. Dan Sykes stated that Public Works employees routinely go around the entire City and earmark areas that are in need of repair.

### **Update on 2017 Projects**

Oxford Street – Romeo St. to Burritt St. (no new sidewalks)  
Guelph Street – Downie St. to Nile St. (no new sidewalks)  
St. Vincent Street – Lorne Ave to Patricia St. (new sidewalks)  
Lorne Avenue @ Wright Blvd. turning lane (no new sidewalks)  
Dawson Street sidewalk (pending OMB decision)

\*Dan Sykes is no longer present (1:05 p.m.)

\*Derek Pigozzo is no longer present (1:05 p.m.)

\*Alisha Pol is no longer present (1:05 p.m.)

## **7.0 Site Plan Review Sub-Committee Update**

Julia Opie will develop a process for the Site Plan Review Committee and follow-up with an e-mail.

Julia also distributed copies of the AODA Consultation Requirements for the City of Stratford and explained that it is part of the site plan review process as it is the responsibility of the Planning Dept. to bring Site Plans to the Accessibility Advisory Committee.

## **8.0 AAC Projects Update**

### **(a) Update on Rotary Complex Parking Lot Review – R. Koert/P. Zein**

Roger Koert and Peter Zein are continuing to work on this project.

### **(b) Promoting Accessibility with STA – Councillor Henderson/Roger Koert/Peter Zein**

No update

### **(c) Stratford Home Show (April 8-9, 2017)**

Julia reported that the booth will be a 10 x 10 in size and she will send out a doodle pol to the Committee to see who is able to attend.

\*Julie Patterson is no longer present (1:25 p.m.)

## **9.0 Business Arising from Previous Minutes**

### **(a) Purchasing Portable Ramps for Rotary Complex Events – Julia Opie**

Julia Opie provided copies of the pricing and diagram for the new ramps at the Rotary Complex for the Committee to review.

Motion by Jessica Jantzi and Diane Beckner

**That D. R. Robinson Fabricating Ltd. proceed with their design for the ramps at the Rotary Complex provided the slope is to the proper standard. Carried**

\*Paul Schoonderwoerd is no longer present (1:35)

### **(b) Update on Accessible Ramp at Courthouse – Julia Opie**

Julia reported that Council has approved to go ahead with the ramp, but are not in favor of the design. A grant has been received from the Federal Government, so they will come up with a new design to utilize those funds which must be used by January, 2018.

### **(c) Update on Accessible Taxi Fees in Stratford – Julia Opie**

Nothing to report. Julia will follow-up.

### **(d) Update on Transportation to City Run Events – Peter Zein**

Peter Zein reported that he had communicated with Cherry Bus Lines and has been advised by Pat Shantz that a new bus has been purchased.

## **10.0 New Business: AAC Provincial Forums**

Julia reported that there are sessions being held in London April 19<sup>th</sup> and in Kitchener May 23<sup>rd</sup>.

Registration must be done on-line for anyone interested in attending and there is no registration fee.

Motion by Peter Zein and Jessica Jantzi

**That those members of the Committee interested in attending the AAC Provincial Forum may do so and that mileage will be reimbursed. Carried**

**11.0 Next Meeting:** April 4, 2017, 11:30 a.m. – 82 Erie Street, Avon Room

**12.0 Adjournment**

Motion by Jessica Jantzi, and seconded by Diane Beckner  
**That the meeting adjourn. Carried**

1:50 p.m.